**SELWOOD LTD**

**POSITION DESCRIPTION: Commercial Finance Business Partner**

**LOCATION:** Chandlers Ford

**POSITION PURPOSE:** To support the Pump Rental Solutions Business Unit to deliver high quality financial reporting and insights to the Executive and Senior Leadership Team

**RESPONSIBLE TO:** Head of Commercial Finance

**RESPONSIBLE FOR:** N/A

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| **REGULAR CONTACTS:** | **External**  | Financial Auditors |
| **Internal** | PRS Managing DirectorGroup Technical Solutions Director Commercial Finance DirectorElectrical and Project departmentsFleet Support ManagersSales Directors and Sales TeamsAll Departmental ManagersPRS Finance TeamsOther Finance Departments  |

**MAIN RESPONSIBILITIES:**

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| * Hold full responsibility for the Asset financials including Capex proposals, forecasting and Cashflow monitoring.
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| * Analyse investment opportunities and make recommendations to the Executive Leadership Team.
* Analyse disposals and repairs to highlight product/customer/management issues.
* Full responsibility for production of Capex plan and ensuring spend is kept on track to budget.
* Deliver monthly presentations to senior stakeholders, discussing Capex spend and getting their input on any required expenditure.
* Deliver quarterly presentations to the key Operational and Sales Directors to highlight fleet performance and discuss inactive equipment, branch and product requirements.
* Ensure fleet and stock control management is correct, that we have the right fleet in the right place, making sure we are ordering equipment when utilisation increases.
* Utilisation and pricing analysis - review which products need more investment, and which aren’t providing the business with the right return on investment. Presenting these findings to the wider business, alongside proposed changes.
* Product category/processing management – make changes to categorisations in order to provide analysis to the business.
* Rate reviews to ensure we are getting the required return on investment.
* Support Technical and Solutions Directors with financial expertise.
* Complete months end related tasks and support the wider Pump Rental Solutions finance team with ad hoc requirements.
* Build partnerships with the key Business Unit stakeholders to become their go to person for financial support and analysis.
* Provide financial insights to the Senior Leadership Team and Board to aid Commercial decision making.
* Work with the Business Unit to drive excellence by highlighting any areas for reporting/modelling improvement and assist in resolving these.
* Produce Business Cases for further investment including property, people and product to make sure we are investigating in the right products at the right time.
* Proactively challenge current ways of working and look to drive efficiencies wherever possible, looking to continuously improve working standards.
* Assist with year-end audits, ad-hoc projects, and any other finance tasks as required.
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The main responsibilities are outlined above. This is not a definitive list and other tasks/activities may be necessary as the Company’s commercial activities require.

**QUALIFICATIONS & EXPERIENCE:**

**Essential:**

* Proven experience in a Management Accountant, Finance Analyst or FP&A position.
* Qualified CIMA/ACCA/ACA.
* Aptitude for studying as there are opportunities for growth and progression within the team and group.
* Computer literate. Able to analyse and manipulate data on Excel, using some advanced features.
* Previous experience of Dynamics, Navision or Power BI would be advantageous.
* Strong analytical skills with the ability to undertake a range of financial and business modelling tasks.
* Good interpersonal and communication skills with the ability to work independently as well as part of a team.
* Experience in using initiative to resolve issues and queries, as and when they arise and be confident and curious to find your own answers as needed.
* Attention to detail is critical to success in this role.
* Ability to produce accurate reports to specific deadlines.
* Ability to act proactively / be forward thinking whilst maintaining a methodical, attention to detail approach.
* Flexibility to support the business to get the job done understanding the requirements of all stakeholders.
* Car owner and driving license essential.

**Preferred:**

* A ‘can do’ attitude – willing to get stuck in, take accountability for decisions and actions, and take personal pride in work.
* A love of variety in a role and ability to adapt to a dynamic, fast-paced working environment.
* Ability to quickly prioritise tasks and the initiative to dive head-first into problem solving.
* Excellent communication and collaboration skills and enjoy working with multiple teams.
* Ability to analyse and interpret information and effectively communicate this to different team members and audiences.
* Curiosity to learn quickly in a reactive and dynamic working environment.