**SELWOOD LTD**

**POSITION DESCRIPTION: Commercial Finance Business Partner**

**LOCATION:** Chandlers Ford

**POSITION PURPOSE:** To support the Pump Rental Solutions Business Unit to deliver high quality financial reporting and insights to the Executive and Senior Leadership Team

**RESPONSIBLE TO:** Head of Commercial Finance

**RESPONSIBLE FOR:** N/A

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| **REGULAR CONTACTS:** | **External** | Financial Auditors |
| **Internal** | PRS Managing Director  Group Technical Solutions Director  Commercial Finance Director  Electrical and Project departments  Fleet Support Managers  Sales Directors and Sales Teams  All Departmental Managers  PRS Finance Teams  Other Finance Departments |

**MAIN RESPONSIBILITIES:**

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| * Hold full responsibility for the Asset financials including Capex proposals, forecasting and Cashflow monitoring. |
| * Analyse investment opportunities and make recommendations to the Executive Leadership Team. * Analyse disposals and repairs to highlight product/customer/management issues. * Full responsibility for production of Capex plan and ensuring spend is kept on track to budget. * Deliver monthly presentations to senior stakeholders, discussing Capex spend and getting their input on any required expenditure. * Deliver quarterly presentations to the key Operational and Sales Directors to highlight fleet performance and discuss inactive equipment, branch and product requirements. * Ensure fleet and stock control management is correct, that we have the right fleet in the right place, making sure we are ordering equipment when utilisation increases. * Utilisation and pricing analysis - review which products need more investment, and which aren’t providing the business with the right return on investment. Presenting these findings to the wider business, alongside proposed changes. * Product category/processing management – make changes to categorisations in order to provide analysis to the business. * Rate reviews to ensure we are getting the required return on investment. * Support Technical and Solutions Directors with financial expertise. * Complete months end related tasks and support the wider Pump Rental Solutions finance team with ad hoc requirements. * Build partnerships with the key Business Unit stakeholders to become their go to person for financial support and analysis. * Provide financial insights to the Senior Leadership Team and Board to aid Commercial decision making. * Work with the Business Unit to drive excellence by highlighting any areas for reporting/modelling improvement and assist in resolving these. * Produce Business Cases for further investment including property, people and product to make sure we are investigating in the right products at the right time. * Proactively challenge current ways of working and look to drive efficiencies wherever possible, looking to continuously improve working standards. * Assist with year-end audits, ad-hoc projects, and any other finance tasks as required. |

The main responsibilities are outlined above. This is not a definitive list and other tasks/activities may be necessary as the Company’s commercial activities require.

**QUALIFICATIONS & EXPERIENCE:**

**Essential:**

* Proven experience in a Management Accountant, Finance Analyst or FP&A position.
* Qualified CIMA/ACCA/ACA.
* Aptitude for studying as there are opportunities for growth and progression within the team and group.
* Computer literate. Able to analyse and manipulate data on Excel, using some advanced features.
* Previous experience of Dynamics, Navision or Power BI would be advantageous.
* Strong analytical skills with the ability to undertake a range of financial and business modelling tasks.
* Good interpersonal and communication skills with the ability to work independently as well as part of a team.
* Experience in using initiative to resolve issues and queries, as and when they arise and be confident and curious to find your own answers as needed.
* Attention to detail is critical to success in this role.
* Ability to produce accurate reports to specific deadlines.
* Ability to act proactively / be forward thinking whilst maintaining a methodical, attention to detail approach.
* Flexibility to support the business to get the job done understanding the requirements of all stakeholders.
* Car owner and driving license essential.

**Preferred:**

* A ‘can do’ attitude – willing to get stuck in, take accountability for decisions and actions, and take personal pride in work.
* A love of variety in a role and ability to adapt to a dynamic, fast-paced working environment.
* Ability to quickly prioritise tasks and the initiative to dive head-first into problem solving.
* Excellent communication and collaboration skills and enjoy working with multiple teams.
* Ability to analyse and interpret information and effectively communicate this to different team members and audiences.
* Curiosity to learn quickly in a reactive and dynamic working environment.