**SELWOOD LTD**

**Electrical Manager (North or South)**

**LOCATION:** tbc

**POSITION PURPOSE:** To efficiently plan and manage comprehensive performance of Electrical Repair Centres, ensuring all requirements for internal departments and customers exceed expectations.

**RESPONSIBLE TO:** Head of Electrical Support and Development

**RESPONSIBLE FOR: External** Customers

 Contractors

 Suppliers

**Internal** Electrical asset & Support Manager

Electrical Manager (North)

Area Commissioning Electricians

Mobile Electricians

SHEQ Team

Fleet Support Managers

Sales Teams

Solutions Director,

Senior Solution Managers

Solution Teams

All Departmental Managers

Operational Managers

HR Team

**MAIN RESPONSIBILITIES:**

* To collaborate as part of the UK Electro Submersible team delivering the highest standard of service to our customers.
* Direct reports will be approximately 5-6 including Electrical Supervisors, Commissioning Electricians and Qualifying Supervisors. Indirect reports will also be into the wider electrical team which will be approximately 20-25 mobile electricians
* To organise electricians establishing priorities to maximise the use of resources in achieving agreed objectives.
* To ensure monthly electrical service, safety inspection schedules are prioritised by the appropriate area.
* To attend sites with the commissioning electrician to inspect the work being carried out by the local electricians; to make sure the installations are being completed in line with the IEE regulations.
* To liaise with Repair Centres staff, branches, customers, and suppliers when required.
* To appropriately deal with any problems or issues arising from customers and internal departments within Selwood in professional timely manner.
* To communicate with the Asset Support Manager aiming to maximise availability and utilisation of submersible pumping equipment and ancillary equipment within the northern and southern regions.
* To be able to prioritise and manage repairs within the Electrical Repair Centres
* To recruit, train and motivate new and existing staff by promoting the core values and encouraging flexibility and teamwork with all other teams across the company.
* To liaise with the Learning and Development team in matters relating to the development of training and development activities
* To ensure toolbox / safety talks are carried out on a weekly basis.
* To adhere to existing working practices, methods, procedures, undertake relevant training and development activities and to respond positively to new and alternative systems.
* To liaise and collaborate with support sales teams with any technical queries working towards delivery of a first-class service to our customers.
* To ensure that all company administration, quality assurance and health and safety policies are fully adhered to and that all activities are carried out in full compliance both with our policies and relevant statutory legislation.
* To review and improve working practices, systems and procedures ensuring maximum turnover of equipment through the repair centre.

*The main responsibilities are outlined above. This is not a definitive list, and other tasks/activities may be necessary as the company’s commercial activities require.*

**QUALIFICATIONS & EXPERIENCE:**

* C&G 2377-32 (Management) in Service Testing & Inspecting of Electrical Equipment
* Recognised Diploma in Supervision/Management
* Degree in Engineering or Construction Management
* IOSH Managing Safety
* First Aid Course
* C&G 2382 – 18th edition IET Wiring Regulation desirable.
* C&G 2377- 22/32 – Combined Management Inspection and Testing (PAT Testing)
* C&G 2330 – Level 3 Certificate Electro Technical Technology advantageous
* It’s vital that you’re comfortable working in a fast-paced, high-pressured environment as you will be balancing multiple workstreams, whilst also working with several different clients and build partners in parallel; ensuring smooth efficiency and strong output is achieved.
* Experience of successfully managing a team, being able to demonstrate strong leadership skills and the ability to develop, coach, motivate and engage a team. Connecting and collaborating intensively across the organisation.
* A leader with excellent communication and interpersonal skills, with the ability to listen and offer sound feedback. A vision for the business and the wider team, the ability to adapt and be decisive in a rapid pace environment.
* Proven background in leading an electrical team driving growth, maximising sales, and profitability. Setting clear objectives aligned to goals. Ensuring the customer experience maximises quality and service.
* Experience of leading and demanding a Health & Safety culture, driving, and creating an environment where good practices are a way of everyday life and total compliance is adhered to.
* Proven track record of raising the standards within a team.
* Computer literate. Be able to analyse data on Microsoft Packages such as Project / excel / word / PowerPoint.
* A full UK driving licence is required as is travelling to different sites.
* Ability to be able to lead and mentor others to ensure all are working to the same high standard Developing project scopes and objectives, involving all relevant stakeholders, and ensuring technical feasibility.
* Understanding of all SHEQ requirements to uphold high levels of safety adhering to all safety legislation, ensuring staff and visitors are kept safe.