**SELWOOD LTD**

**POSITION DESCRIPTION:**

**Mobile Fitter**

**DEPARTMENT:** Pump Rental Solutions

**LOCATION:** As specified

**POSITION PURPOSE:** To carry out Pump fitting maintenance as required.

**MAIN RESPONSIBILITIES:**

1. Carry out work in compliance with recommended manufacturers’ procedures and having regard for own health and safety, company employees, customers, general public and the environment.

2. To understand, interpret and work to the relevant instructions and technical information available so as to carry out all tasks in the most efficient and safe manner.

3.To communicate accurately with immediate supervisor, work colleagues and customers alike on job requirements e.g. cost, downtime, and identifying cause. Able to obtain signatures and names from site and to ensure the smooth processing of paper work.

4.Maintain your own work area, whether on customers’ or Selwood sites in a clean and tidy state.

5.Daily maintenance checks on company vehicle (where applicable) to be carried out e.g. water/oil levels, clean lights and windscreen. Keeping the vehicle interior and exterior clean.

6.To be polite and cooperative with colleagues and customers alike. Whilst on site, be customer focussed and aware that you are promoting the Company.

7.All small tools or equipment used to be kept in good condition. Any defects found must be reported to supervisor.

8.To comply with all PPE requirements, either by Selwood or specific customer site regulations.

9.Carry out all given tasks as set out in the Company Policy procedures. Those applicable to be detailed by your immediate supervisor.

The main responsibilities are outlined above. This is not a definitive list and other tasks / activities may be necessary, as the Company’s commercial activities require.

**QUALIFICATIONS & EXPERIENCE:**

* Proven experience of working within a similar environment with a sound knowledge and understanding of on-site safety
* Must be a physically able individual due to the requirements of the role and lone working arrangements.
* Must have the aptitude to work on construction sites.
* Must be able to adapt and meet challenging situations.
* Must be willing to travel.
* Full driving licence (no more than 6 points)
* Over 21 years of age due to insurance purposes

**Statutory Requirement:** Each employee must ensure that all tasks are carried out within the Company’s Health and Safety Policy, and any relevant Codes of Practice, including COSHH sheets and other instructions, to minimise risk to themselves and other personnel and that good housekeeping applies at all times.