**SELWOOD LTD**

**POSITION DESCRIPTION:**

**Installation Operative**

**DEPARTMENT:** Pump Rental Solutions

**LOCATION:** Branch

**POSITION PURPOSE:** To provide support to the pump hire solutions business unit to ensure we deliver uniformed approach to solutions projects across our business network, meeting existing and future objectives and goals in line with our broader company strategy. You will be responsible for your own acts and omissions, delivery a safety culture and quality service that further develop our customers experience always the central focus of our business strategy.

**RESPONSIBLE TO:**  Installation Supervisor /Installation Manager

**REGULAR CONTACTS:** Project Managers

Solutions Managers

Installations Managers

Installation Supervisors

Branch Managers

Sale Team Individuals

Installation Electricians

**MAIN RESPONSIBILITIES:**

* Promote and exercise the company’s mission statement and core values to deliver the required uniformed approach to an installation across the UK.
* Have the confidence, knowledge and experience to stop the installation and advise your supervisor if any safety issues arise.
* Manage your own site safety and be a part of the safety of everybody else on site completing the installation.
* Identify and recommend any innovative solution and processes to make our business and offering to our customer base, more unique and attractive and to make ourselves more efficient in the ways to complete installation.
* Work in conjunction with specialist sub-contractors, require completing the project in hand.
* Work in accordance with on-site RAMS produced, to ensuring all on-site risks have been identified and stringent control measures have been put into place and communicated to you.
* Work in accordance with the methodology of the installation that has been communicated to all staff and customers before the work commences.
* Liaise with site supervisors and installation manager to deliver up to date information on the installation progress and any potential problems and foreseeable issues.
* Assist loading/unloading vehicles, checking against paperwork, missing, damages and fuel charges.
* Comply with any additional site safety requirement.
* Keep the site installation work area clean and tidy at all time.

**Working in Depot location:**

* To keep the yard and workshops in a clean and tidy state at all times.
* To assist with loading and unloading of vehicles, checking against paperwork, missing, damages and fuel charges.
* To maintain hose and accessories storage, to include keeping a check on minimum stocking levels available and advising the management teams.
* To test all lay flat hose, clean, roll, and clearly mark as to size and length of each roll.
* To assist fitting / electrical staff when required, with tasks as instructed, i.e. lifting, moving, in depot or on-site.
* To clean hire equipment prior to entry to workshop, using pressure/steam-cleaning equipment.

The main responsibilities are outlined above. This is not a definitive list and other tasks/activities may be necessary as the Company’s commercial activities require.

**QUALIFICATIONS & EXPERIENCE:**

**Essential:**

* Previous demonstrable experience of working history within a similar environment (water industry, construction, oil or gas) with a knowledge and understanding of on-site safety.
* Must be a physically able individual due to the requirements of the role.
* Must have the aptitude to work on client sites, including construction, wastewater, and clean water.
* Must be able to adapt and meet challenging situations, an ability to approach changing priorities with an open mind.
* A calm approach, to understand delays on site and be able to adapt approach accordingly.
* Must be flexible with their working hours and be available to be part of an ‘on call’ rota. This may include working late at short notice, if required to complete works on site.
* Must be willing to travel to jobs throughout the UK and on occasions work away from home.
* Full UK driving licence (no more than 6 points).

**Preferred:**

* Holder of a construction Skills CSCS card
* National Water Hygiene Card
* Confined space trained
* Forklift truck operator certification
* An understanding of the workings of a temporary / permanent pumping solution

**Statutory Requirement:** Each employee must ensure that all tasks are carried out within the Company’s Health and Safety Policy, and any relevant Codes of Practice, including COSHH sheets and other instructions, to minimise risk to themselves and other personnel and that good housekeeping applies at all times.